



Rockingham Ceramics Studio

TERMS & CONDITIONS

The Rockingham Ceramics Studio caters for over 30 artists each week and aims to provide a range of regular groups, workshops and services for all members and varying skill levels.

These 'Terms and Conditions' are provided to ensure the smooth running of the studio, longevity of our resources and equipment, and so that all members are able to enjoy a relaxing and stress free environment to explore their creativity while they learn and develop their skills in Ceramics.

Please remember that our Committee Members, Group Coordinators and Firing Officers are all volunteers who are working hard to meet our groups' aims and objectives and to cater for all of our members.

REGULAR PROGRAM

Each week there are several Social Groups and Beginners Classes to cater for all experience levels.

Our Group Coordinators are always happy to help out with general assistance and advice during the Social Groups, however if you have had limited or no previous experience in Ceramics then you will be required to take a Beginners Class before you can become a Social Group Member

Please refer to our Term Program at <https://www.rockinghamceramicsstudio.org.au> for our SESSION TIMES and CURRENT FEES.

**PLEASE REMEMBER TO CONTACT YOUR GROUP COORDINATOR,
IF YOU ARE UNABLE TO ATTEND YOUR REGULAR WEEKLY SESSION**

CLAY

All Social Group participants are required to supply their own clay. A limited supply of clay is kept in the studio for purchase by members.

Please refer to the current price list in the studio at the time of purchase.

Plastic storage tubs will be provided for each group to enable members to leave their clay in the studio.

Unfortunately, we do not have storage space to allow members to leave their tools and other items at the studio, so participants will be required to bring these along each week as needed.

TOOLS & CONSUMABLE ITEMS

All participants are required to supply their own tools and consumable items including;

- Chux
- Steel Wool
- Patch-attach
- Disposable Gloves
- Sponges
- Sand Paper
- Gladwrap
- Face Masks
- Towels
- Kiln Stilts

Beginners tool kits are available for purchase for new members.

GLAZES

A supply of earthenware underglazes, glazes and clear gloss glaze is kept in the studio. These glazes are available for purchase on a per use basis, based on the size of the piece you are glazing.

Please refer to the current price list in the studio when using glazes. It is the responsibility of individual participants to calculate the amount owed. All payment for glazes should be given to your group coordinator.

ORDERING & PURCHASING SUPPLIES

Our Group Coordinators visit the Potters Market at least once per month. Where possible members will be informed before we visit to enable members the opportunity to order clay, glazes and tools.

Please note that it is the responsibility of the member to contact the Potters Market to check on the availability and price of their purchase, and to ensure that correct payment (exact change) is made to the Group Coordinator prior to their visit.

The Potters Market offers a 10% discount on selected purchases to FORAC Members and is located at 56 Stockdale Rd, O'Connor. Phone: 9337 6888

LABELLING YOUR WORK

All work must be labelled with your initials/artists signature and either EW - if you are using earthenware clay and glazes, or SW - if you are using stoneware clay and glazes.

Please complete the form in the studio identifying your artist signature to ensure that you do not use the same signature as any other member.

STORAGE OF WORK - WORK IN PROGRESS SHELVES

While you are working on a piece, it can be stored on the shelf allocated to your regular group. Please leave your work on a fibro board on these shelves, please make sure the board is as close to the size of your work as possible.

Please be considerate of space when placing work on these shelves and always place work to the back and left of the space available. If at any time you need to move someone else's work to access or store your work, please ask your group coordinator for assistance. DO NOT move or touch anyone else's work.

If there is not enough room on your regular group shelf, you may use the Overflow Shelf – but please ensure that you remove work from this shelf as soon as possible.

Work on these shelves that is not labelled or has been left unattended for more than 4 weeks without notification to your group coordinator WILL BE DISCARDED.

STORAGE OF WORK - FOR FIRING

Please ensure that your work is placed on the correct shelf for Firing.
Work MUST be labelled correctly.
Work MUST NOT be left on fibro board on these shelves.
Work MUST NOT be left on these shelves if it is not completely dry.
Work MUST NOT have glaze within 1mm of the base.

Work left on these shelves that does not follow these rules, will be placed on the Overflow Shelf.

Please note that our firing schedule is determined by a number of factors including;

- There is an insufficient amount of work for a full kiln load,
- There is an excess of work for a full kiln load,
- Work is of a size that will not enable an economic kiln load, or
- Work is of a size that takes up more than 75% of a shelf size.

Please be prepared that work may take up to 3 weeks to get fired, particularly if you are frequently producing larger pieces.

BISQUE FIRING - (999°C)

EARTHENWARE GLAZE FIRING - (1080°C)

STONEWARE GLAZE FIRING - (1280°C)

To prevent glazes damaging the kiln shelves, please provide a 5mm ceramic tile to sit under your work for Stoneware Glaze Firing.

If you are using Cone 6 Glazes, please inform your Group Coordinator before leaving your work on the Stoneware Glaze Firing Shelf.

STORAGE OF WORK - FIRED WORK

Once your work has been fired, it will be placed on the 'Fired Work' shelf. Please collect your work from this shelf as soon as possible.

If your work has been bisque fired, and you are not ready to glaze it straight away, please take it home with you until you are ready to glaze.

Work on these shelves that has been left unattended for more than 4 weeks without notification to your group coordinator WILL BE DISCARDED.

MAINTAINING OUR STUDIO, TOOLS & EQUIPMENT

Continuing to provide a low cost and generous service for our members relies on our studio, tools, equipment being looked after, cleaned after use and returned to their appropriate places, and our consumables being regularly restocked.

To reduce the volunteer work load on our Group Coordinators, all social group members are asked to commence packing up 15 minutes prior to the end of the session and to take on a volunteer role in the studio. Please discuss with your group Coordinator how you may be able to assist with any of the following;

- Checking wedging benches, silver benches, chairs and extruder have been cleaned thoroughly.
- Checking Slab Roller is wiped down, and canvasses and cloths folded.
- Checking all work on Fired Work Shelf has been collected.
- Checking no items are left on any of the benches including the sink bench.
- Checking Fibro boards are cleaned and returned to their appropriate places.
- Empty Rubbish Bin as required.
- Taking towels & slab roller cloths home to be washed.
- Mopping both rooms floors at the end of each session.
- End of Term Busy Bee

If you have any questions or concerns regarding these Terms & Conditions, please speak with your Group Coordinator or email the Studio Coordinator at rockinghamceramicsstudio@gmail.com .

This document is current at 26th June 2017.