



These Terms and Conditions include
any and all signage displayed in the studio.

Our studio is run by a group of dedicated volunteers.

Please show your appreciation and respect for their efforts and assist in the smooth running of the studio and upkeep of equipment, by abiding by these rules.

With the exception of the beginners classes, you must hold a current Rockingham Ceramics Studio (FoRAC) membership to attend any other classes or groups.

- All classes and groups include use of studio glazes & underglazes, as well as firing of work created in the studio.
- All social group participants are required to supply their own tools, clay and other consumable items.
- Class participants will be notified what they need to provide upon confirmation of registration.

FOOTWEAR - Fully covered footwear must be worn at all times. Sandals, thongs, open heel or open toed shoes of any kind are NOT ACCEPTABLE.

DUST - is one of the major problems in a ceramics studio. Clay dust contains chemicals that can be hazardous from continued exposure. Work surfaces should always be cleaned using a metal scraper and or a damp sponge. Floors should only be cleaned with a damp mop.

GLAZE CHEMICALS & OXIDES - Mixing glaze chemicals and oxides must be conducted on the bench under the extraction fan, or in the courtyard area outside the Studio.

NO PETS or ANIMALS - in the studio at any time. Exceptions will only be made for service animals.

TOOLS - All sharp tools should be kept away from the edges of your work surface, and if possible blades and needles covered with lids or sheaths, and stored with the blades pointing down.

EQUIPMENT - Do not use the Wheels, extruders, grinders, slab roller or any other equipment if you have not previously been shown how they operate.

LABEL YOUR WORK - All work must be labelled with your initials (or artist signature) and either EW - if you are using earthenware clay and glazes or SW - if you are using stoneware clay and glazes.

Please complete the form in the studio identifying your artist signature at the beginning of each term.

STORING WORK - Be considerate of space on all shelves. Always put work to the back and left of available shelf space.

When leaving work on fibro boards on a work in progress shelf - please make sure the board is as close to the size of your work as possible.

DO NOT move or handle anyone else's work at any time. If you need another piece moved to access your work, or fit your work on a shelf - ask your group coordinator.

Work on any shelves that has been left unattended for more than 4 weeks without notification to your group coordinator WILL BE DISCARDED.

STORAGE OF WORK FOR FIRING

Please ensure that your work is placed on the correct shelf for firing.

Work MUST be labelled correctly

Work MUST NOT be left on a fibro board

Work MUST be completely dry.

Work MUST NOT have glaze within 1mm of the base for Earthenware

Work MUST NOT have glaze within 5mm of the base for Stoneware

CLEANING - to reduce the volunteer work load on our Group Coordinators, all social group members are asked to commence packing up 15 minutes prior to the end of the session and to assist with the following;

- Checking wedging benches, silver benches, chairs and extruder have been cleaned thoroughly.
- Checking Slab Roller is wiped down, and canvasses and cloths folded.
- Checking all work on Fired Work Shelf has been collected.
- Checking no items are left on any of the benches including the sink bench.
- Checking Fibro boards are cleaned and returned to their appropriate places.
- Empty Rubbish Bin as required.
- Mopping both rooms floors at the end of the session.